

APPLICATION REQUEST FOR STREET BANNERS

Organization Name and Address

Contact Person: Phone Email:

Banner Content (as it will appear on banner)

Banners for display must be for civic, non-profit purposes.
No products or services for profit (including sponsor names or logos) will be accepted.
No political banners will be accepted.

Banners are installed by the Department of Public Works at the discretion of the Chief Building Inspector depending on weather conditions and other factors. If a banner must be removed due to weather or other safety factors and there is less than 4 days remaining on permit, banner will not be re-installed. The Village is not responsible for damage done to banner(s) while displayed.

REQUIREMENTS

1. Banner applications accepted beginning January 1 for upcoming season.
2. Banner information to be submitted at least 45 days prior to requested installation date.
3. Banner(s) are to be delivered to the Village of Nyack Department of Public Works at 63 Catherine Street, Nyack, New York 10960, at least three (3) days in advance of installation. Copy of this form is your reminder.
4. Banner(s) to be picked up within one (1) day after removal, or they will be disposed of. Copy of this form is your reminder
5. Banner to meet the following design requirements: **Banner Width to be 30 feet. Banner Height to be 40 inches.**
EYELETS: Banners **MUST** have eyelets installed across the top and bottom, at the corners, and at 2-foot intervals. *IF EYELETS ARE NOT PRESENT, BANNER WILL NOT BE INSTALLED* **VENT HOLES** –Banners must have 6-inch diameter half-circle vent holes, at least 1 for every 4 square foot of total area. *IF VENT HOLES ARE NOT PRESENT, BANNER WILL NOT BE INSTALLED.* Banners must be **TWO SIDED.**
6. Banners will be displayed for a minimum of twenty-one (21) days for each organization. Village Board approval will be required for requests of more than 21 days.
7. **No banners** will be displayed during the Months of December through the end of March.
8. If the banner is to be relocated to another location there will be a reinstallation fee of \$100.00.
9. **INDEMNITY HOLD/HARMLESS AGREEMENT: I/We accept full responsibility for the above conditions and agree to make restitution for any damage to Village of Nyack property.**
To the fullest extent permitted by law, I/We hereby agree to indemnify, release and hold harmless the Village of Nyack, its officers, employees, agents and servants from any and all loss, liability, claims, demands, actions, and causes of action whatsoever arising out of or connected with any loss, damage or inquiry that may occur as a result of the referenced facility use requested herein.
10. Commercial General Liability Insurance from the sponsoring organization in the amount of \$1,000,000.00 per occurrence, listing the Village of Nyack, 9 North Broadway, Nyack, NY 10960 as Additionally Insured. Document must also state that 10 (ten) days advance notice of cancellation be supplied.
11. Application fee of \$275.00 is required with permit application submission.

Date Received Fee Paid Receipt
Date Up Event Date Date Down

Disposition Date: Approved Denied

Location of Banner (Check one location per event):

- North Broadway & Lydecker Street
 Main & Cedar Street
 Main & Mill Street
 Main & Franklin Street
 South Broadway (Deli Location)
 South Broadway & Hudson Avenue

Chief Building Inspector