

**Nyack Parks Commission Minutes April 30, 2014**  
**Meeting Minutes taken by James Willcox**

**April 30, 2014**

**Park Commissioners present:**

Jim Willcox  
Bert Hughes  
Steve Guarascio  
Randy Rand  
Chrissy Place  
Rodger Stevens

Marie Lorenzini, Village Trustee and Parks liaison

**7:00 PM Meeting begins**

**Playground Update:**

1. The Village has created an RFP and expects to get bids back in mid-May, when it will award a contract.
2. *Public Restrooms*- Jim Politi sent an email to the committee soliciting opinions on whether or not the parks restrooms should remain open during the renovations. The recommendation was to keep the facilities open as the park is used for other recreation and it is the only public restroom in the area. If the restrooms must close an alternate facility should be arranged.
3. *Lighting*- Questions were raised as to whether the Village has a lighting design plan survey. This could be utilized as the Parks Commission begins to look into replacing park lighting with more energy-efficient LED and solar lighting. Jim volunteered to ask the village administrator if the Village has a lighting schematic. Chrissy has an older lighting plan, and is updating it based on a site visit to show actual lighting locations.
4. *Playground Sign*- Since the Village did not create a sign for the playground during construction; Jim has volunteered to create a sign letting visitors know that work will soon be started on the playground renovation. Jim will work with someone to design the sign and get it printed, Village has said it will build a sign post for high visibility.
5. *Parks Maintenance Survey* - Chrissy has almost completed the Memorial Park Maintenance checklist, an online toll that will be filled out by Parks Commissioners on a weekly basis. The checklist will track maintenance issues in the park, including Bathrooms, Toilets, Sinks, Hand Dryers, Changing Tables, General Cleanliness, Water Fountain, Lawns/Trees, Weeds, Trash Receptacles, Lighting, Benches, Fencing, Gazebo, Graffiti, Illegal Activity Observed, and Other. Jim will contact the Village to see if we can get on a workshop schedule at a

Village Board meeting in May. Chrissy will send the finalized version around for review by all the commissioners. The Marina and Boat Launch will be included in the checklist in the future but right now remains NA on the list. This will be a working document and the checklist will be updated as the playground/park plans develop.

6. *Family Night in the Park.* The Parks Commission is suggesting to the Village that it hold a Family Night in Memorial Park as a giveback to the community while the playground is under construction. The Parks Commission will develop ideas to present to the Village at a later meeting

8:15 Meeting adjourned