

# Nyack Parks Commission

## Minutes

March 30, 2011

(Meeting Minutes taken by Marcy Denker)

### **Park Commissioners present:**

Bert Hughes, co-chair

Jim Willcox, co-chair

Marcy Denker

Marianne Olive

Darryl Brownlee

Bruce Kenney

### **Reading of previous minutes tabled**

**Marina** A meeting with Trustees Jen Laird With and Steve Knowlton was held from 6:30 – 7:00 prior to the regular meeting to get an update on marina repair work and feedback on the draft marina report prepared by the Marina Subcommittee. Only one contractor responded to the RFP, and there were complaints that FEMA required an almost obsolete type of construction. Steve planned to meet with FEMA the end of the week to seek a resolution and answers to questions about how the Village can proceed. There was a brief discussion of the Marina Subcommittee report and efforts to bring forward recommendations for alternative visions and management strategies. There was agreement that the committee should “cast a wider net” in seeking ideas and interest from operators regionally.

In a follow-up discussion the commissioners agreed that the two trustees had promoted a vision of the marina as a seaport destination and commercial operation, and that the commission’s next effort should include delineating additional visions. A subcommittee meeting was scheduled for April 6 at 6:30.

**Butterfly Garden Fence** Bert brought samples of wood fence materials and a sheet of options for simple fences alternatives for the Butterfly Garden for discussion and final approval before the DPW installs the replacement.

**Earth Day** Marianne reported on Earth Day planning progress. She presented a proposal and request for VB approval and funds to the VB on March 24. The VB agreed to host Earth Day in the park as a Village event and to cover the basic insurance. A full outline of the Village’s requirements and other plans and questions is provided at the end of these minutes.

**Recreation** Darryl Brownlee requested that recreation in the park be included on the upcoming meeting agenda.

**8:30 Meeting adjourned.**

## **EARTH DAY**

### **Village event organized by Parks Commission Earth Day Committee Chair**

#### Requirements

- ∞ Vendor form and fee to be submitted to Village Clerk
- ∞ Insurance from organizations conducting workshop activities in the river
- ∞ Parks approval of published materials
- ∞ Permissions to use Memorial Park and Veteran's Park a specified times
- ∞ Request permission from police to hold parade supervised by Parking Authority only
- ∞ Event scheduled to be complete and submitted to the Village 3 weeks prior to the event
- ∞ Family friendly event

#### **Costs**

DPW and basic insurance to be covered by the Village. Vendors fees will help to defray these costs.

Other costs to be covered by fundraising—Banner and printing

Sponsors-Last year Prudential and Riverspace This year\_\_\_\_\_

#### **Committee**

Meetings – Weekly 2 hour meetings starting in February

- ∞ **Chair/Parks Representative** Planning and outreach Marianne Olive
- ∞ **Secretary** Ellen Emmert -
- ∞ **Community Outreach** Rachel Paccione
- ∞ **Schools Outreach** Marianne Evangelist
- ∞ **Sponsorship Outreach** Renee Moore
- ∞ **Distribution of posters and other materials** Jennifer Lawler-
- ∞ **Computer assistance** Thomas Berger-

#### **Parks Commission Role and Requirements**

- ∞ Meeting agenda-allot time to discuss and review
- ∞ Communication – Google Sites and Docs
- ∞ Table, materials, tours, talk at the event

#### **Volunteers**

Can volunteers become involved earlier in the outreach and planning?

Nyack College – How many? Dependable volunteers get community service credit (they sign in and out.) The jobs that the volunteers do should be listed in the end of the event report.

Americorps – May be used. How many?

#### **Equipment and Facilities**

PA system

Bathrooms

## **Event Day Schedule and Organization**

### **Roles?**

- ∞ Cleanup an Setup
- ∞ Parade
- ∞ MC
- ∞ Workshops ,music and performances
- ∞ Vending
- ∞ Cleanup

### **Workshops/Demonstrations**(approximate number)

*Add remarks*

### **Information Tables**(approximate number)

*Add remarks*

### **Theme and Focus**

The event can have a specific theme or not. The criteria for inclusion in the event will be broad so that back-to earth and high tech can be included but there should be a clear relationship to Earth Day. For example, a Historical Society guided walk could focus on the Presidential Life brownfield, the stream culvert . The circus performers using unicycles tell a human-powered story etc.

### **Connections with business district**

- ∞ Coupons
- ∞ Signage

### **End of Event Report**

A report and review should be done the following month so that suggestions can be incorporated into next year's plan.